

## AGENDA

### 2005 NATIONAL WEATHERIZATION PROGRAM EVALUATION NETWORK PLANNING COMMITTEE MEETING MARCH 23 - 24, 2005 \* WASHINGTON, DC

**DESIRED OUTCOMES OF THE MEETING:**

- Create a list of network evaluation objectives and identify how to measure program performance according to each objective.
- Prioritize the objectives and related statistics and analysis based on best judgments of network priorities.
- List available data resources that are currently being gathered by the network at various levels that can be used to perform evaluation tasks.
- Propose streamlined, effective, minimally disruptive ways that additional data can be gathered for the evaluation process.
- Identify key issues for discussion by the experts committee that will assist ORNL in reviewing alternative evaluation methodologies.

<b>Wednesday, March 23, 2005</b>			
<b>Time</b>	<b>Topic</b>	<b>Desired Outcome</b>	<b>Who</b>
1:30 – 1:45 pm	Introductions	Familiarize Network Planning Committee members with each other and review agenda.	All
1:45 – 2:00 pm	Purpose and Charge	Clarify the role DOE will play in the evaluation process and the importance of the committee's input in planning the evaluation.	Garland/ Shaw/Diggs
2:00 – 2:15 pm	Setting the Stage	“Level the playing field” for the committee to ensure everyone has a comparable understanding of the evaluation process and purpose.	Eisenberg
2:15 – 3:00 pm	1990 MVD & LVD <i>(most and least valuable data)</i>	Discuss how 1990 national evaluation results were used; which results were most useful and for what purposes; and what results proved less meaningful.	Reamy/All
3:00 – 3:15 pm	<b>Break</b>		
3:15 – 4:00 pm	Current Landscape	Clarify how the program and its operating environment have changed since 1990 and what impact those changes may have on the evaluation purposes, methods, and implementation.	All
4:00 – 4:45 pm	Pitfalls and Stumbling Blocks	Identify items that should be considered in conducting a successful evaluation based on experiences with the previous national effort or more recent evaluations conducted at various levels of the network.	All
4:45 – 5:00 pm	Review Day	Review progress and set expectations for the following day.	Simonson

**Thursday, March 24, 2005**

<b>Time</b>	<b>Topic</b>	<b>Desired Outcome</b>	<b>Who</b>
8:30 – 8:40 am	Start-ups	Review the agenda for the day and progress made.	Simonson
8:40 – 9:30 am	Full Committee- Goals and Priorities	As a group, identify possible goals of the new evaluation and begin discussing possible priorities.	All
9:30 – 10:15 am	Small Group – Goals and Priorities	Discuss individual goals to determine what information and analysis would achieve those goals.	All
10:15 – 10:30 am	<b>Break</b>		
10:30 – 12:00 noon	Report Out -- Goals and Priorities	Report out the discussions from each of the small groups, identify areas of overlap among the goals, and prioritize the allocation of evaluation resources.	All
12:00 – 1:30 pm	<b>Lunch (on your own)</b>		
1:30 – 2:00 pm	Priorities Discussion	Discuss identified priorities and provide any insight including support and cautions based on the outcome of the group priorities.	All
2:00 – 3:00 pm	Available Data Resources	Identify what data pertinent to the national evaluation are available at the national, regional, state, and local levels and what formats those data are in.	All
3:00 – 3:15 pm	<b>Break</b>		
3:15 – 4:00 pm	Making the Evaluation Easy	Gain insight into how the data collection effort can best be coordinated and streamlined to reduce the burden on the network while producing the most useful data.	All
4:00 – 4:45 pm	“Ask the Experts”	Identify any questions or concerns the network might want an “experts” committee to address that will be providing advice on technical issues regarding energy measurements and experimental design.	All
4:45 – 5:00 pm	Next Steps	Determine any next steps for the committee.	All